



City of Norfolk
Block-by-Block Neighborhood Pride Grant Program
50/50 Matching Grant Application
Requests of \$500 or more (up to \$2,500)

Title of Project/Activity:

Neighborhood Organization:

Please thoroughly answer the following questions. Attachments with supplemental information are strongly encouraged. Where applicable, please attach the following:

- Necessary permits, approvals and certificates showing authorization for your project by appropriate governing body
- Copies of maps, site plans, and/or construction drawings, as appropriate
- Documented verification of matching funds and/or in-kind services

Project Description

1. Please describe your proposed project. What do you want to do? How do you intend to make this improvement?

2. What issue will the project address? Please select *one* category that best describes the issue your project will address:

- ☐ Landscaping/Beautification
- ☐ Capacity/Skill Building Workshops
- ☐ Exterior Home Repairs
- ☐ Community Outreach
- ☐ Neighborhood Pride/Celebrations
- ☐ Neighborhood Safety
- ☐ Other

3. Which one of the City of Norfolk's priorities does your project address? Please select as many categories are applicable:

- ☐ Accessibility, Mobility & Connectivity
- ☐ Economic Vitality and Workforce Development
- ☐ Environmental Sustainability
- ☐ Lifelong Learning
- ☐ Safe, Healthy and Inclusive Communities
- ☐ Well Managed Government

Project Location

4. Please describe the physical location of your proposed project? Why was this location selected?

Neighborhood Benefit/Involvement

5. Please describe how your neighborhood/residents will benefit from this project?

6. How many neighborhood residents are/were involved in planning the project? How many will be involved in implementing the project? What tasks will they complete?

Project Sustainability

7. Please provide an ongoing maintenance plan for your project.

Project Budget Narrative

8. What is the total funding amount requested? Please provide a narrative explaining how you arrived at the figures for purchasing materials and labor. Describe how you plan to spend this money. *Please complete Budget and Match Forms below.*

Budget

A. Projects Costs (Please list all cash expenditures required for the project including cost of permits, fees, etc.)

1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
Total Project Cost	\$ _____

B. Project Income (Please list all cash available to cover the Project Costs. This does not include in-kind matches or donated materials.)

1. Neighborhood Grant Request	\$ _____
2. Cash from Neighborhood	\$ _____
3. Cash from Other Sources	\$ _____
Total Project Income	\$ _____

Total Project
Income must
be greater
than or equal
to the Total
Project Cost

Match

A. Project Match (Please include all cash – excluding the grant request) and the value of volunteer hours and donated goods, supplies, and other in-kind matches. Match does not have to equal the grant request).

1. Cash from the neighborhood and other sources:	\$ _____
2. Proposed volunteer hours _____ (Hours x \$22.50)	\$ _____
3. Donated goods and/or services	\$ _____
Total Neighborhood Match (sum of lines 1-3 above)	\$ _____

Please describe any donated goods and services in the area below:

Neighborhood Contact Information

Contact Person:

(Suggestion: Select a person who is available to answer questions prior to and during proposal review, and who will receive and address all correspondence related to the project.)

Telephone:

Mailing Address:

Email Address:

Alternate Contact Person:

Telephone:

Mailing Address:

Email Address:

Civic League Endorsement:

By signing below, I/we certify that we have reviewed this proposal and it has the full endorsement and support of _____ Civic League.

Authorizing Official (please print name)

Signature

Title

Date